



BOARD OF DIRECTORS 2009

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GENERAL MANAGER/CEO

SamTrans Citizens Advisory Committee (CAC)
1250 San Carlos Avenue, San Carlos, CA 94070, Bacciocco Auditorium, 2nd Floor

AGENDA

December 2, 2009 - Wednesday

6:30 PM

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
Public comment by each individual speaker shall be limited to one minute
4. Approval of Meeting Minutes for November 4, 2009
5. Presentation: Shelter Program Update – Pat Boland
6. Report of the Chair
7. Report from the Nominating Committee - Ken Feldstein and David Milton
 - a. Election of 2010 Officers
8. SamTrans Staff Update
9. CAC Member Comments/Requests
10. Liaison Reports
 - a. SamTrans Board – Wayne Kingsford-Smith
 - b. SamTrans Accessibility Advisory Committee –Tom Collette
 - c. Caltrain Accessibility Advisory Committee – Peter Loranger
 - d. Peninsula Corridor Joint Powers Board – David Wilcox
 - e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow
 - f. Senior Mobility Action Plan – Ken Feldstein
11. Next Meeting: Wednesday, January 6, 2010 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd floor, San Carlos, CA
12. Adjournment

All items on this agenda are subject to action

CAC MEMBERS: J. Baker (Vice-Chair), A. Chow, T. Collette, K. Feldstein, M. Hall, P. Hitchcock
W. Kingsford-Smith (Chair), K. Kott, P. Loranger, M. Matev, D. Milton, K. Nobles, S. Price,
P. Ratto, D. Wilcox

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650.508.6223. Assisted listening devices are available upon request. Agendas are available on the SamTrans Website at www.samtrans.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: Second Wednesday of the month, 2 PM. SamTrans Citizens Advisory Committee: First Wednesday of the month, 6:30 PM. Date, time and location of meetings may be changed as needed.

Location of Meeting

The SamTrans Administrative Building is located at 1250 San Carlos Ave., San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes: 260, 295, 390, 391, KX.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@samtrans.com; or by phone at 650.508.6279, or TDD 650.508.6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE
MINUTES OF MEETING – NOVEMBER 4, 2009**

COMMITTEE MEMBERS PRESENT: J. Baker, A. Chow, T. Collette, K. Feldstein, M. Hall, P. Hitchcock, W. Kingsford-Smith (Chair), K. Kott, P. Loranger, M. Matev, K. Nobles, P. Ratto, D. Wilcox

COMMITTEE MEMBERS ABSENT: D. Milton, S. Price

SAMTRANS STAFF PRESENT: M. Espinosa, K. Green, N. McKenna, C. Patton, E. Proctor

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

Andy Chow wanted his comments clarified to state “*staff should inform riders about the SamTrans only option*” in regards to the upcoming service eliminations.

Chair Kingsford-Smith said under his SamTrans report the paratransit fares will increase 25-cents on July 1, 2011, not 50-cents.

The Committee (Kott/Ratto) approved the corrected minutes of October 7, 2009 (Baker, Collette and Hitchcock abstained).

PRESENTATION: DRAFT FY2010-2018 SHORT-RANGE TRANSIT PLAN (SRTP)

Manager Planning & Research Marisa Espinosa made the following points:

- The SRTP is an annual plan required by the Metropolitan Transportation Commission (MTC) covering a 10-year timeframe.
- The two key elements are the operating plan and budget and the capital improvement program and budget.
- The SRTP is used to inform and implement the Regional Transportation Improvement Plan (RTP) and the Transportation Improvement Program (TIP) and allows the District to be eligible for state and federal funding.
- The SRTP reflects recent service changes and assumes no additional service level changes over the 10-year planning horizon.
- Focus areas of the SRTP are safety, quality service, emphasis on transit-dependent customers; operational efficiencies; state-of-good repair and mobility management initiatives.
- The fixed-route bus assumptions are:
 - Two percent ridership growth per year.
 - Reflects service reduction from 54 to 48 routes with no additional service level changes.

- Eight to 10 percent fare increases in Fiscal Years 2012, 2015 and 2018 and a 1 percent annual fare increase in other years.
- Operating costs are projected to decrease slightly to 3.5 percent in FY2010-2011 and increase annually 3 percent in FY2012-2018.

Ken Feldstein arrived at 6:43 p.m.

- The paratransit assumptions are:
 - Ridership reflects a 1.5 to 2.5 percent annual increase.
 - Service level follows ridership growth.
 - Fare increases are projected in FY2011, 2012, 2015 and 2018 and a 2 to 2.5 percent annual fare increase in other years.
 - Operating costs are projected to increase 1.5 percent through FY2012 and thereafter there is a range of an increase of 5.4 to 6.4 percent per year in FY2013-2018.
- The shuttle assumptions are:
 - One percent annual increase in ridership annually.
 - Service levels are projected to remain the same over the 10-year horizon with eight routes connecting BART stations and transit centers
 - Eighty-seven percent of shuttle revenue comes from the Bay Area Air Quality Management District (BAAQMD) in the form of grants and subsidies as well as subsidies from employers. Thirteen percent comes from the District.
 - Starting in FY2011 there will be an increase in operating cost due to Measure A. SamTrans is the sponsoring agency for the new San Mateo County Transportation Authority (TA) Measure A program.
- The biggest issue the District is facing is the structural deficit. The 10-year operating deficit is \$102 million. The operating deficit is projected to peak in FY2013.
- The Caltrain right of way repayment by the Joint Powers Board (JPB) member agencies is projected to begin in FY2014.
- The focus of the capital improvement plan is on state-of-good repair with a 10-year total of \$269 million. The key components are bus replacement and rehabilitation, Redi-Wheels expansion, information technology and infrastructure, facilities, systems and heavy maintenance equipment.
- Future focus areas are on-going efficiency measures; continue to build on the District's Strategic Plan focusing on future service enhancements and mobility management program; and identifying funding strategies to restore funds as well as obtain new ones.
- The next steps in the process include a presentation to SamTrans Board in November. The draft will be released to the public the same day as the Board meeting with a 10-day comment period and staff will seek final Board approval at the December SamTrans Board meeting.

David Wilcox asked what is going to be used to make up the deficits from 2010-2018.

Ms. Espinosa said the focus of the SRTP is to lay out the financial projections, but every budget year the Board has to come up with new strategies.

Ken Feldstein said the JPB member agency partners are broke as well so how will it be possible for them to start paying the District back for the right of way. Ms. Espinosa doesn't know if there is a written agreement but there is an agreement on the pay back to the District.

John Baker said considering the financial constraints the District has there will be additional service changes and not just the 2 percent in fixed-route assumptions as reflected in the presentation. Ms. Espinosa said these plans are always being updated.

Mr. Chow said the SRTP is an annual exercise and five years ago when the CAC received a SRTP presentation things were not that bad.

Mr. Feldstein asked if staff is working with the Alliance on shuttles. Ms. Espinosa said the Alliance is doing their Strategic Plan and staff is weighing in on the goals and priorities and how they can support the District's functions and service priorities.

Pam Hitchcock asked how ridership can be projected to grow 2 percent when service is being cut and fares are being increased. Ms. Espinosa said 2 percent is a modest increase based on the economic downturn turning around over the next 10 years.

REPORT OF THE CHAIR

Appointment of Nominating Committee for 2010 Chair and Vice-Chair

Chair Wayne Kingsford-Smith appointed Mr. Feldstein and David Milton to the nominating committee.

SAMTRANS STAFF UPDATE

Director of Bus Transportation Chester Patton said there was a decrease in ridership in September and tokens continue to be popular.

Mr. Feldstein asked where the ridership dropped in the system. Mr. Patton did not have that information.

CAC MEMBER COMMENTS/REQUESTS

Mr. Feldstein asked when the CAC will receive the 2010 stickers for their ID badges. Assistant District Secretary Nancy McKenna said she was not sure if she would have them for the December meeting, but if not she will mail them to the members.

Mr. Feldstein said he was disappointed that the CAC recommendations were not taken into consideration when the service reductions were made. Mr. Patton said recommendations could come in the coming months, but the first task was to get the budget in line. Many of the recommendations were considered and put into effect, but not everything that was asked or recommended could be done.

Mr. Baker said he met with General Manager/CEO Michael Scanlon and one of the items they discussed was State Transit Assistance (STA) funds and the possibility of getting a ballot measure to get these funds back.

Mr. Baker asked if there has been any consideration on rerouting the afternoon Route KX from Highway 101 to Highway 280. Mr. Patton will ask the planning department to look at this.

Matey Matev said he was on bus 959 and the digital display on the bus was not working. He said the bus stop sign for Route 295 on southbound El Camino Real at 28th Avenue is missing. SamTrans has the most limited service in the evenings and weekends in the Bay Area.

Mr. Chow said the company that runs Google shuttle buses received a permit from the California Public Utilities Commission (CPUC) to offer the service to the public. Maybe this company could provide a substitute service since the express routes are being cut. He said northbound Route 292 makes a right on Brannan Street off of Potrero Street and a left on 9th Street, but the problem at this intersection is it is signalized and there is no left turn lane. Mr. Chow suggested the drivers make a right on Division Street which meets up with 9th Street.

Mr. Wilcox said he is very unhappy with Redi-Wheels service and has been left standing at the curb twice. Mr. Patton will ask the Manager of Accessible Transit Services Bill Welch to contact Mr. Wilcox.

Chair Kingsford-Smith asked when the new fare boxes will arrive. Mr. Patton said they are in the procurement phase and should arrive next summer.

Mr. Wilcox said he is getting feedback from drivers on Routes 295 and 391 that there is no attention being given to their suggestions and complaints and they feel completely left out. Mr. Wilcox said Route 295 is no longer stopping southbound at Hillsdale and the driver has written it up four times with no reply. South Base Bus Superintendent Ed Proctor asked Mr. Wilcox to tell the drivers to come see him personally.

LIAISON REPORTS

a. SamTrans Board – Wayne Kingsford-Smith

Chair Kingsford-Smith reported on the October meeting:

- Presentations were given on the shuttle program and the mobility ambassador program.
- October was designated as “Disabilities Awareness Month.”
- The Board rejected all bids as non-responsive for a bus wash system for South Base.

b. SamTrans Accessibility Advisory Committee – Tom Collette- October meeting cancelled.

c. Caltrain Accessibility Advisory Committee – Peter Loranger – No meeting.

d. Peninsula Corridor Joint Powers Board – David Wilcox

- Extensive discussion on the horn project.
- Giants ridership for the 2009 season was up 10 percent.
- FY2010 capital budget was amended to pay for the horn project and the South San Francisco Caltrain station parking lot improvement project.
- Muni, BART and Caltrain are in the hard launch testing phase of TransLink.

e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow

- The CAC received a presentation on the Peninsula Rail Program.

f. Senior Mobility Action Plan – Ken Feldstein

- The ambassador program is a program to assist seniors ride the bus who are not familiar with SamTrans.

NEXT MEETING:

The next meeting will be held December 2, 2009, at 6:00 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, California 94070.

ADJOURNED: 7:39 p.m.