



BOARD OF DIRECTORS 2009

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GENERAL MANAGER/CEO

SamTrans Citizens Advisory Committee (CAC)
1250 San Carlos Avenue, San Carlos, CA 94070, Bacciocco Auditorium, 2nd Floor

AGENDA

November 4, 2009 - Wednesday

6:30 PM

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comments
Public comment by each individual speaker shall be limited to one minute
4. Approval of Meeting Minutes for October 7, 2009
5. Presentation: Draft FY2010-2018 Short-Range Transit Plan – Marisa Espinosa
6. Report of the Chair
 - a. Appointment of Nominating Committee for 2010 Chair and Vice-Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. Liaison Reports
 - a. SamTrans Board – Wayne Kingsford-Smith
 - b. SamTrans Accessibility Advisory Committee –Tom Collette
 - c. Caltrain Accessibility Advisory Committee – Peter Loranger
 - d. Peninsula Corridor Joint Powers Board – David Wilcox
 - e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow
 - f. Senior Mobility Action Plan – Ken Feldstein
10. Next Meeting: Wednesday, December 2, 2009 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd floor, San Carlos, CA
11. Adjournment

All items on this agenda are subject to action

CAC MEMBERS: J. Baker (Vice-Chair), A. Chow, T. Collette, K. Feldstein, M. Hall, P. Hitchcock
W. Kingsford-Smith (Chair), K. Kott, P. Loranger, M. Matev, D. Milton, K. Nobles, S. Price,
P. Ratto, D. Wilcox

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650.508.6223. Assisted listening devices are available upon request. Agendas are available on the SamTrans Website at www.samtrans.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: Second Wednesday of the month, 2 PM. SamTrans Citizens Advisory Committee: First Wednesday of the month, 6:30 PM. Date, time and location of meetings may be changed as needed.

Location of Meeting

The SamTrans Administrative Building is located at 1250 San Carlos Ave., San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes: 260, 295, 390, 391, KX.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@samtrans.com; or by phone at 650.508.6279, or TDD 650.508.6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE
MINUTES OF MEETING – OCTOBER 7, 2009**

COMMITTEE MEMBERS PRESENT: A. Chow, K. Feldstein, M. Hall, W. Kingsford-Smith (Chair), K. Kott, P. Loranger, M. Matev, D. Milton, K. Nobles, S. Price, P. Ratto, D. Wilcox

COMMITTEE MEMBERS ABSENT: J. Baker, T. Collette, P. Hitchcock

SAMTRANS STAFF PRESENT: K. Green, N. McKenna, E. Proctor

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

David Milton said on page six, first paragraph, the sentence should read “He said staff has to be careful how they are marketed and people *need help* to understand the difference between *stimulus funds for capital projects versus non-stimulus operating expenses* and that service was not cut to purchase new buses.

The Committee (Wilcox/Nobles) approved the corrected minutes of September 2, 2009.

REPORT OF THE CHAIR

Chair Wayne Kingsford-Smith said he will appoint a nominating committee at the November meeting and elections will be held at the December meeting for the 2010 chair and vice chair.

SAMTRANS STAFF UPDATE

South Base Superintendent Ed Proctor said Director of Bus Transportation Chester Patton will update the committee next month.

CAC MEMBER COMMENTS/REQUESTS

Ken Feldstein said, at the September CAC meeting, staff presented service reduction recommendations, but he did not expect everything that the CAC recommended not be considered. He is upset the routes recommended by the CAC to be cut were not taken into consideration. Mr. Feldstein said it was recommended to not run buses in tandem along El Camino Real between Hillsdale and Redwood City Caltrain. He said Route 260 is always empty and the expressed routes were cut completely to save a route that has little or no ridership. Mr. Feldstein asked if Redwood Shores and Redwood City service was retained for political reasons. He would like answers on this from Mr. Patton at the November meeting.

David Wilcox said he rides Route 260 frequently to the College San Mateo (CSM) and the bus is not empty. He gets on the bus at the San Carlos Caltrain Station and by the time the bus arrives at CSM the bus is quite full.

Matev Matev said Route 260 to CSM is full because students take it from El Camino Real or Ralston Avenue. He said on September 29, Route 295 from the San Mateo Caltrain Station was a no show in the morning. After December 20, Millbrae residents will not have any bus service due to the elimination of Route 342. Mr. Matev said every Thursday Hillsdale High School gets out at 1:49 p.m. and there needs to be bus at 2 p.m., not 3:30 p.m. He said when there is construction along a route and it affects the bus stop, staff needs to notify the passengers and area with flyers.

Mr. Proctor said staff will look into the issue of notifying passengers if a bus stop is moved during construction. He said there is not much staff can do on the early dismissal at Hillsdale High School because the schedule is built around all the schools, not just one school.

Mr. Wilcox asked why extra drivers aren't being used so there are no missed trips.

Mr. Proctor said there are usually three to five drivers sitting out in the field and it is rare to miss a schedule. When a bus breaks down dispatch will call a standby bus and send them to the incident location, but sometimes the location may not be close to where the incident is and by the time the bus gets to the location the next scheduled bus arrives.

Peter Ratto asked if MV Transportation has standby buses. Mr. Proctor does not think they do.

Sondra Price asked if there is a breakdown of the routes being eliminated and if they are SamTrans or outsourced drivers.

Mr. Proctor said MV Transportation operates Routes 292, KX, all the express routes except for the FX and six school routes.

Andy Chow said with the service cuts scheduled in December staff should provide alternatives for passengers to reduce the inconvenience.

LIAISON REPORTS

a. SamTrans Board – Wayne Kingsford-Smith

Chair Kingsford-Smith reported on the September meeting:

- The Board approved the service cuts and fare increases.
- Service cuts will be effective December 20; fare increases will be effective February 1, 2010; paratransit fares will have a two step increase, 50-cents July 1, 2010 and 50-cents July 1, 2011.

b. SamTrans Accessibility Advisory Committee – Tom Collette-absent

c. Caltrain Accessibility Advisory Committee – Peter Loranger – no meeting

d. Peninsula Corridor Joint Powers Board – David Wilcox – no update

e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow

- The CAC received a rail safety presentation.

f. Senior Mobility Action Plan – Ken Feldstein – no report.

NEXT MEETING:

The next meeting will be held November 4, 2009, at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, California 94070.

ADJOURNED TO FIELDTRIP TO SOUTH BASE: 7:00 p.m.