



BOARD OF DIRECTORS 2009

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GENERAL MANAGER/CEO

SamTrans Citizens Advisory Committee (CAC)
1250 San Carlos Avenue, San Carlos, CA 94070, Bacciocco Auditorium, 2nd Floor

AGENDA

January 6, 2010 - Wednesday

6:30 PM

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
Public comment by each individual speaker shall be limited to one minute
4. Approval of Meeting Minutes for December 2, 2009
5. Presentation: Shuttles – Richard Cook
6. Report of the Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. Liaison Reports
 - a. SamTrans Board – Wayne Kingsford-Smith
 - b. SamTrans Accessibility Advisory Committee –Tom Collette
 - c. Caltrain Accessibility Advisory Committee – Peter Loranger
 - d. Peninsula Corridor Joint Powers Board – David Wilcox
 - e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow
 - f. Senior Mobility Action Plan – Ken Feldstein
10. Next Meeting: Wednesday, February 3, 2010 at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd floor, San Carlos, CA
11. Adjournment

All items on this agenda are subject to action

CAC MEMBERS: J. Baker (Chair), A. Chow, T. Collette, K. Feldstein, M. Hall, P. Hitchcock
W. Kingsford-Smith, K. Kott, P. Loranger, M. Matev, D. Milton, K. Nobles, S. Price,
P. Ratto (Vice-Chair), D. Wilcox

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the Assistant District Secretary at 650.508.6223. Assisted listening devices are available upon request. Agendas are available on the SamTrans Website at www.samtrans.com.

Date and Time of Boards and Advisory Committee Meetings

San Mateo County Transit District (SamTrans) Committees and Board: Second Wednesday of the month, 2 PM. SamTrans Citizens Advisory Committee: First Wednesday of the month, 6:30 PM. Date, time and location of meetings may be changed as needed.

Location of Meeting

The SamTrans Administrative Building is located at 1250 San Carlos Ave., San Carlos, which is one block west of the San Carlos Caltrain Station on El Camino Real, accessible by SamTrans bus Routes: 260, 295, 390, 391, KX.

Public Comment

If you wish to address the Citizens Advisory Committee, please fill out a speaker's card located on the agenda table. If you have anything that you wish distributed to the Citizens Advisory Committee and included for the official record, please hand it to the Assistant District Secretary, who will distribute the information to the Committee members and staff.

Members of the public may address the Citizens Advisory Committee on non-agendized items under the Public Comment item on the agenda. Public testimony by each individual speaker shall be limited to three minutes and items raised that require a response will be deferred for staff reply.

Accessibility for Individuals with Disabilities

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to Nancy McKenna at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email to cacsecretary@samtrans.com; or by phone at 650.508.6279, or TDD 650.508.6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**CITIZENS ADVISORY COMMITTEE
MINUTES OF MEETING – DECEMBER 2, 2009**

COMMITTEE MEMBERS PRESENT: J. Baker, A. Chow, T. Collette, K. Feldstein, M. Hall, W. Kingsford-Smith (Chair), K. Kott, M. Matev, D. Milton, P. Ratto, D. Wilcox

COMMITTEE MEMBERS ABSENT: P. Hitchcock, P. Loranger, K. Nobles, S. Price

SAMTRANS STAFF PRESENT: P. Boland, K. Green, N. McKenna, C. Patton, E. Proctor

PUBLIC COMMENT

None.

APPROVAL OF THE MINUTES

The Committee (Wilcox/Hall) approved the minutes of November 4, 2009 (Milton abstained).

PRESENTATION: SHELTER PROGRAM UPDATE

Marketing Manager Pat Boland made the following points:

- The District has a 15-year contract with CBS Outdoor with the end goal to replace all shelters.
- This new contract will help reduce the District's shelter maintenance costs.
- The new shelters offer better branding; improved amenities including lighting by solar, route maps and frequency schedule; and they are more visible for both the bus operator and the passengers.
- Fifty shelters have been installed mostly along El Camino Real and 15 additional shelters are scheduled to be installed in January 2010 at Sequoia Station in Redwood City, Foster City, Daly City and on the Coastside.

Tom Collette asked if there is money put aside for these shelters. Mr. Boland said CBS Outdoor pays all costs.

Chair Kingsford-Smith asked who owns the shelters. Mr. Boland said CBS Outdoor owns the shelters so it is in their best interest to maintain them.

Andy Chow asked what the process is at the cities to install the new shelters. Mr. Boland said the first set of permits were with Caltrans along El Camino Real. He said Burlingame and Foster City have approached staff inquiring about installing new shelters in their cities. Mr. Boland said the same advertising guidelines used for the bus sides apply to the shelters which include no tobacco, no alcohol and no violence.

Katherine Kott asked if there is a location that looks promising, what the process is. Mr. Boland said CBS Outdoor goes to the city/county and handles obtaining the permit, but there are encroachment and ADA issues that must be considered.

REPORT OF THE CHAIR

No report.

REPORT FROM THE NOMINATING COMMITTEE

Ken Feldstein said the nominating committee recommends Peter Ratto for Vice Chair and John Baker for Chair for 2010.

A motion (Feldstein/Milton) to approve nominations was approved by all.

Mr. Baker said one of his focuses will be to have the CAC as more of an advisory committee with recommendations to the Board at the monthly SamTrans meeting.

SAMTRANS STAFF UPDATE

Director of Bus Transportation Chester Patton congratulated the new officers for 2010.

October 2009 ridership shows a continuing decline at 7.1 percent compared to October 2008.

CAC MEMBER COMMENTS/REQUESTS

Mr. Feldstein said he saw the new buses on El Camino Real and they look great.

Mr. Baker said the community reaction on Twitter has been outstanding for the new buses.

Matey Matev said a major problem is there is no service after 6 p.m. on many of the routes and very limited service on weekends. He said Routes 270 and 274 are empty and Route 43 should be discontinued as it does not provide a service to anyone. Mr. Matev said Route 250 should run every 60 minutes on Saturdays and Route 260 should eliminate trips to Cipriani and Continental.

Mr. Patton said nothing is going to change until the service changes effective December 20 are in place and the operations planning group has a chance to evaluate the effects on the community and ridership. He said in the new year staff will be looking at fine tuning smaller improvements and refinements.

Mr. Chow said he took Valley Transportation Authority Route 22 from San Jose to Palo Alto. He said Route 390 service ends too early on the weekdays and should be consistent with the weekends.

Mr. Baker said in response to the correspondence the CAC received staff should consider more service to Daly City as opposed to Colma BART once the initial service changes are completed.

Ms. Kott said she had to take an earlier bus this morning and the driver was very cordial.

Mr. Chow said he saw the new buses last week and noticed they have more seats than the other low floors.

LIAISON REPORTS

a. SamTrans Board – Wayne Kingsford-Smith

Chair Kingsford-Smith reported on the November meeting:

- Presentations were given on fixed-route service and the Short-Range Transit Plan.
- The service cuts are effective December 20 and the fare increases are effective February 1, 2010.
- The cost of the Eligible Discount monthly pass was reduced from the previously approved amount of \$32 to \$25.

b. SamTrans Accessibility Advisory Committee – Tom Collette

- The next meeting is December 17.

c. Caltrain Accessibility Advisory Committee – Peter Loranger –absent

d. Peninsula Corridor Joint Powers Board – David Wilcox

- Ridership was down 9 percent in October 2009 compared to October 2008.
- A suicide prevention meeting was convened with staff and outside participants.
- The Mission Bay Crossing in San Francisco was opened.

e. Peninsula Corridor Joint Powers Board Citizens Advisory Committee – Andy Chow

- Did not attend the November meeting.

f. Senior Mobility Action Plan – Ken Feldstein

- Mobility ambassador program is the big buzz these days.

Mr. Baker thanked Chair Kingsford-Smith for his service the past two years.

Board Member Karyl Matsumoto thanked the CAC for their gift of time and providing a different perspective to the Board.

Mr. Ratto encouraged everyone to attend the Holiday Train this weekend.

NEXT MEETING:

The next meeting will be held January 6, 2010, at 6:30 p.m., 1250 San Carlos Avenue, Bacciocco Auditorium, 2nd Floor, San Carlos, California 94070.

ADJOURNED: 7:20 p.m.