

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JULY 8, 2009**

Members Present: M. Church, J. Deal, R. Guilbault, S. Harris, Z. Kersteen-Tucker (Chair), A. Lloyd, K. Matsumoto, A. Tissier

Members Absent: J. Hartnett

Staff Present: J. Cassman, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, T. Reavey, M. Scanlon, M. Simon, J. Slavit

Chair Zoe Kersteen-Tucker called the meeting to order at 2:03 p.m.

PUBLIC HEARING ON THE FILING OF A FEDERAL TRANSIT ADMINISTRATION (FTA) SECTION 5310 GRANT APPLICATION FOR THE PURCHASE OF TWO REDI-WHEELS BUSES

Capital Programming and Grants Manager Joel Slavit said the purpose of today's hearing is to receive input on the proposed project and determine whether any non-profit entities are available to provide the same service as Redi-Wheels. The procurement of two additional buses will enable Redi-Wheels to continue to meet its steadily increasing growth in ridership while also saving costs by reducing the need to sub-contract for supplementary taxi service.

District Secretary Martha Martinez said the public hearing notice was published in the San Mateo County Times on May 21, 2009. Ms. Martinez said no comments have been received.

Legal Counsel David Miller said the Board has afforded the public an opportunity to comment on the proposed grant application and has satisfied all legal requirements and may close the public hearing.

A motion (Tissier/Lloyd) to close the public hearing was approved unanimously.

AUTHORIZE FILING SECTION 5310 FTA GRANT APPLICATION IN THE AMOUNT OF \$116,860

A motion (Church/Harris) to apply for the grant was approved unanimously.

Adjourned to Committee Meetings at 2:08 p.m.

Board Reconvened at 3:03 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Lloyd/Guilbault).

- a. Approval of Minutes of Board of Directors Meeting of June 10, 2009
- b. Acceptance of Statement of Revenues and Expenses for May 2009

- c. Authorize Submission of Fiscal Year 2009 Federal Transit Administration (FTA) Applications in the Amount of \$22,879,955

PUBLIC COMMENT

John Baker, South San Francisco, said he is concerned there has been no official word on the public meetings on the SamTrans website, including where the meetings are and what the cuts are. In the future word needs to get out sooner.

Jerry Grace, San Lorenzo, said the airport is not concerned about the effect the BART airport surcharge is having on employees.

Ed DeLanoy, San Carlos, said Caltrain service to midnight should be reconsidered.

REPORT OF THE CHAIR

Chair Kersteen-Tucker said staff has been working very hard on the dates and locations of the public meetings and making sure the public is notified.

Director Karyl Matsumoto said she will also have the information posted on South San Francisco's website.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Staff has been working diligently on the service reduction proposals. He is recommending a general fare increase be added to the public hearing notice.
- Staff is revising service contingency plans in the event of a BART strike. Routes 390 and 391 will not divert into the Millbrae station; Route KX would divert into the west side of the Millbrae Intermodal station; there will be a free shuttle that will operate and link the Colma BART, Daly City BART and Mission Evergreen area. Routes will be augmented as much as possible, but very limited in what can be done.
- Fixed-route buses averaged over 23,600 miles between road calls in June; Redi-Wheels vehicles went almost 20,000 miles between road calls, well above the 19,000 goal.
- The pilot for our new buses is going through final inspections and will be delivered within the next week.
- Contract negotiations are continuing with MV Transportation, contractor for the Redi-Wheels service.
- The reading file contains correspondence from Congresswoman Anna Eshoo regarding money received under the American Recovery and Reinvestment Act (ARRA).
- The United Way committee was recognized for leading the District's 2008-9 campaign and raising more than \$58,000. The committee included Ed Proctor, Winnie Lum, Luis Velasquez, Steve Ballette, Ian McAvoy, Sarah Nabong, Mark Simon and Cindy Strong. Joan Byrne from United Way was also in attendance. Mr. Velasquez explained the clover gram fundraiser; Mr. Simon spoke of a person who anonymously kicked off a fund-raising match program; Ms. Lum said it was an honor to work on the committee and thanked everyone for donating.

Executive Officer Customer Service and Marketing Rita Haskin said staff partnered with Radio Disney and asked kids to submit their green tips and the winner's green tip aired on Radio Disney. A recording of the green tip was played for the Board.

Mr. Scanlon provided a point of clarification on the previous discussion of a fare increase: staff will recommend up to a 25-cent increase in the base fare and on the same percentage for the other fare media.

Public Comment

Jerry Grace, San Lorenzo, said fares on AC Transit, Golden Gate Transit and Muni went up on July 1.

COMMUNITY RELATIONS COMMITTEE

(Accessibility, Senior Services, and Community Issues)

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Citizens Advisory Committee Liaison Report
- d. Performance Report – Caltrain Performance Report
- e. Multimodal Ridership Report – May 2009

FINANCE COMMITTEE

RESOLUTIONS

- a. Authorize the Filing of Applications with the Metropolitan Transportation Commission (MTC) to Program Federal Transit Administration (FTA) Section 5307 Funds for SamTrans Capital Projects in the Amount of \$40,608,478
- b. Authorize Entering into a Funding Agreement with the Metropolitan Transportation Commission (MTC) for New Freedom Funds in the Amount of \$177,857
- c. Authorize the Acceptance of Fiscal Year 2008 Transit Security Grant Program Funding in the Amount of \$463,226 and the Execution of Required Documentation to Receive the Funds
- d. Authorize Approval of Bid Documents and Execute a Contract for a Fuel Hedging Program
- e. Authorize Approval and Ratification of Fiscal Year 2010 District Insurance Program
- f. Authorize Disposition of 23 Surplus Service Support Vehicles
- g. Authorize Rejection of the Lowest Monetary Bid as Non-responsive and Award of Contract to Cummins West, Inc. to Furnish Allison Re-Tran Factory Remanufactured WTEC III Transmissions for a Total Estimated Cost of \$323,565
- h. Authorize a Sole Source purchase to ACS Transportation Management Solutions, Inc. of Equipment and Components for Installation into New Transit Buses for an Estimated Not-to-Exceed Cost of \$200,000
- i. Authorize Execution of Purchase Orders for Fiscal Year 2010 for Information Technology Licenses, Services and Maintenance for a Not-to-Exceed Amount of \$850,000
- j. Authorize Execution of Purchase Orders for Fiscal Year 2010 for Technology Related Products and Services to Vendors Under Cooperative Purchasing Programs for an Aggregate Not-to-Exceed Amount of \$900,000

The motion (Lloyd/Tissier) to approve the resolutions was approved unanimously by roll call.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. Verbal Update on State Legislative Program
- b. Verbal Update on Federal Legislative Program

WRITTEN COMMUNICATIONS

In reading file.

BOARD MEMBER COMMENTS

No comments.

DATE AND TIME OF NEXT MEETING – August 12, 2009 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)

General Counsel David Miller said the purpose of the closed session is to discuss pending labor negotiations with the Amalgamated Transit Union, which represents Customer Service Center employees, and to discuss negotiations that will ensue, in due course, with the Teamsters Union Local 856, which recently was recognized to represent bus transportation supervisors, dispatchers and radio controllers.

Adjourned to close session at 3:33 p.m.

Reconvened to the public at 3:48 p.m.

Mr. Miller reported the Board met in closed session for the purpose of receiving a report from labor negotiator Pat Glenn and the bargaining team on pending negotiations with the Amalgamated Transit Union. This matter will be carried on the calendar as additional information becomes available that requires Board attention. Mr. Miller said there is an initial meeting taking place later this month with the Teamsters Local 856.

ADJOURNED: 3:49 p.m.