

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JUNE 10, 2009**

Members Present: M. Church, J. Deal, R. Guilbault, S. Harris, J. Hartnett, Z. Kersteen-Tucker (Chair), A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, M. Martinez, I. McAvoy, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Zoe Kersteen-Tucker called the meeting to order at 3:01 p.m.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Tissier/Hartnett).

- a. Approval of Minutes of Board of Directors Meeting of May 13, 2009
- b. Acceptance of Statement of Revenues and Expenses for April 2009

PUBLIC COMMENT

Ed DeLanoy, San Carlos, said Caltrain should consider extending the start and end time of the service day.

CALL FOR A PUBLIC HEARING IN LATE JULY/EARLY AUGUST TO CONSIDER SERVICE CHANGES AND REDUCTIONS IN FIXED-ROUTE BUS SERVICE AND CORRESPONDING REDUCED PARATRANSIT SERVICES

Chief Operating Officer Chuck Harvey said staff is requesting Board approval to call for a public hearing to consider service changes and reductions in fixed-route bus service and to make modest changes to the Codified Tariff. Staff will not be recommending an increase to the basic fares, but there are a couple of minor administrative items related to the pass-through on some charges for Muni stickers and passes.

The motion (Tissier/Lloyd) to set a public hearing and open the Codified Tariff for minor adjustments in late July/early August was approved.

REPORT OF THE CHAIR

Chair Kersteen-Tucker said prior to the meeting today Director Jim Hartnett told her these are truly extraordinary times to be the chair of the SamTrans Board and he is absolutely right. The Board of Directors will be carefully considering everything they hear and will be doing their very best to think as creatively and as ingeniously as possible with the staff to work through these challenging times and ultimately bring SamTrans to a stronger, better place.

Chair Kersteen-Tucker said the Green Belt Alliance announced its Growth Smart Bay Area initiative this week. In this initiative they are challenging leaders from around the region to plan

together to make the Bay Area more climate-friendly, affordable and economically competitive while preserving our farms, forests, watersheds and coast. She said we have to grow smart, we have to grow green, but we have to grow in a very different way and that means energizing our city centers and finding ways to create more in-filled development and of course transit will be a centerpiece of that. Chair Kersteen-Tucker said as we work through these difficult times we have to keep our eyes on the future, realizing that transit is where it's at and as the Board looks at the cuts we have to look at them very strategically and make sure that the District maintains its infrastructure and is poised to move forward.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Recognized Mechanic A Jaime Gonzalez with a 25-year safe worker award.
- Congratulated Vice Chair Rose Guilbault and Transportation Authority Chair Rosanne Foust for being recognized by the *San Francisco Business Times* as one of the most influential women in Bay Area business.

Director Shirley Harris said SamTrans was awarded Employer of the Year by the Women in Transportation Seminar (WTS) and she congratulated everyone at SamTrans for considering qualified woman as they make hiring choices.

- Thanked the strategic planning and financial capacity sub-committees of the Board who devoted their time, energy and direction.
- Training for the Segway securement procedures will be completed by the middle of June and a new Segway policy will be implemented. This policy will apply to fixed-route bus as well as Redi-Wheels and RediCoast, where Segways will be allowed when they are used as a mobility device.
- During April North Base had zero preventable accidents and South Base had only one preventable accident. This is a remarkable achievement by the men and women who operate and maintain the buses.
- Commended staff from procurement, finance and legal for their work on an emergency procurement for fuel.
- The Joint Powers Board is in similar difficult times and last week the Board declared a fiscal emergency and conducted a public hearing for possible service cuts and increases in the GO Pass pricing and parking.
- This morning there was a general staff meeting where the reorganization of SamTrans was announced effective July 1. There will now be two deputy CEOs, Chuck Harvey and Gigi Harrington and three executive officer positions. It was also announced that Chief Administrative Officer George Cameron and Chief Development Officer Ian McAvoy will be leaving the agency at the end of June.
- Chief of Protective Services Bill Pedrini is retiring at the end of June. Dave Triolo, who headed up the Transit Police at Central and recently retired from the San Mateo Sheriff's Office, will be his replacement.

COMMUNITY RELATIONS COMMITTEE

(Accessibility, Senior Services, and Community Issues)

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Citizens Advisory Committee Liaison Report
- d. Performance Report – ADA Paratransit Service
- e. Multimodal Ridership Report – April 2009

FINANCE COMMITTEE

RESOLUTIONS

- a. Approval of Preliminary Fiscal Year 2010 Operating Budget in the Amount of \$136,525,075
- b. Adoption of Fiscal Year 2010 Capital Budget in the Amount of \$18,731,316
- c. Authorize Award of Contract to Alpha Bay Builders, Inc. for South Base Emergency Generator Upgrade for a Total Amount of \$235,000
- d. Authorize Award of Contract to Bartel Associates, Inc. to Provide Other Post Employment Benefits (OPEB) Annual Actuarial Valuation for an Estimated Amount of \$91,162
- e. Authorize Ratification of Emergency Fuel Purchases and Award of Emergency Contract to Nella Oil Company for Immediate Provision of Clear, Ultra-Low Sulfur Diesel Fuel; and Authorize Termination of the Contract with San Francisco Petroleum

District Secretary Martha Martinez said item five, “Authorize Submission of Fiscal Year 2009 Federal Transit Administration Applications in the Amount of \$22,879,955” on the Finance Committee agenda was inadvertently omitted from the Board agenda and will be brought back for action at the July meeting.

The motion (Hartnett/Church) to approve the resolutions was approved unanimously by roll call.

LEGISLATIVE COMMITTEE

SUBJECTS DISCUSSED

- a. Verbal Update on State Legislative Program
- b. Verbal Update on Federal Legislative Program

WRITTEN COMMUNICATIONS

Mr. Scanlon said in the reading file are two good marketing pieces, an invitation to the Grand Boulevard initiative on Saturday, June 20 and a very touching note from a daughter of a long-time Redi-Wheels customer.

BOARD MEMBER COMMENTS

Director Adrienne Tissier asked about TransLink training at the older driver seminars and also for the Board. Director Tissier said in the latest *RailPac* newsletter there are lots of photos and comments about Director Art Lloyd.

GENERAL COUNSEL PROPOSAL

General Counsel David Miller said staff has had meetings with the Amalgamated Transit Union (ATU), which represents the Customer Service Center employees and he expects to have a closed session at the next meeting to update the Board on those negotiations.

DATE AND TIME OF NEXT MEETING – July 8, 2009 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

ADJOURNED: 3:32 p.m.