

**SAN MATEO COUNTY TRANSIT DISTRICT  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING  
APRIL 8, 2009**

Members Present: M. Church, J. Deal, J. Hartnett, Z. Kersteen-Tucker (Chair), A. Lloyd, K. Matsumoto, A. Tissier

Members Absent: R. Guilbault, S. Harris

Staff Present: G. Cameron, J. Cassman, G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Zoe Kersteen-Tucker called the meeting to order at 3:27 p.m.

**CONSENT CALENDAR**

The Board unanimously approved the consent calendar (Tissier/Church). Director Jerry Deal abstained from approving the March 11 minutes.

- a. Approval of Minutes of Board of Directors Meeting of March 11, 2009
- b. Acceptance of Statement of Revenues and Expenses for February 2009

**PUBLIC COMMENT**

Jerry Grace, San Lorenzo, said he was late getting to the meeting because the train broke down. He asked at the Metropolitan Transportation Commission (MTC) meeting how many more buses have TransLink.

**CALL FOR A PUBLIC HEARING ON MAY 13, 2009 FOR THE FILING OF AN AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA) FEDERAL TRANSIT ADMINISTRATION NON-URBAN SECTION 5311 GRANT APPLICATION**

The motion (Hartnett/Tissier) to set a public hearing on May 13 was approved.

**REPORT OF THE CHAIR**

Chair Kersteen-Tucker welcomed Director Deal to the Board. Chair Kersteen-Tucker said this is a great month for SamTrans with the SAMCEDA award, the opening of the new C.A.R.E facility and announcement of an Earth Day event.

**REPORT OF THE GENERAL MANAGER/CEO**

Maintenance Employee of the Year award was presented to Eugene Cabugao and Operator of the Year award was presented to Maria Gomez.

Mr. Scanlon reported:

- Thanked Directors Lloyd and Church on their work on the CAC appointments.
- The Redi-Wheels contract with MV Transportation expires on August 9 and the Board has provided for some one-year options. Staff is currently negotiating with MV and hopes to reach an agreement.
- The maintenance department averaged 23,000 miles between service calls and Redi-Wheels averaged 26,500 miles between service calls. This is well above the standard of 19,000 miles.
- The South Base maintenance employees have worked almost 31,000 hours, from September 2008 through February 2009, without a lost workday injury.
- Token use continues to increase. Adult tokens increased 6.6 percent from March 2008 to March 2009 and youth tokens increased 33.8 percent for the same time period.
- The Transit District will be participating with Sustainable San Mateo County when it releases its Annual Indicators Report on April 16. The main focus this year is transportation and Chair Kersteen-Tucker and Chief Operating Officer Chuck Harvey will address the media.
- The District is co-hosting an Earth Day event at the Redwood City Transit Center from 11 a.m.-1 p.m. on April 22.
- Thanked the Board members who attended the open house at the new eligibility assessment facility.
- The District received SAMCEDA's Award of Excellence for Public Agency of the Year.
- Last week the Joint Powers Board approved an agreement with the California High Speed Rail Authority to build a partnership to pursue rail projects on the Peninsula.

#### Public Comment

Jerry Grace, San Lorenzo, said the poster of the employees of the year is very nice. Mr. Grace said he attended the JPB meeting in San Jose and many people spoke.

#### **AUTHORIZE AMENDING THE RULES OF PROCEDURE OF THE BOARD OF DIRECTORS**

District Secretary Martha Martinez said this item was introduced to the Board at the March 11 meeting. Staff would like to recommend the Board amend the Rules of Procedure of the Board of Directors to change the name of the Planning and Development Committee to the Planning, Development and Sustainability Committee.

The motion (Hartnett/Lloyd) to amend the Rules of Procedure of the Board of Directors was approved.

## **COMMUNITY RELATIONS COMMITTEE**

(Accessibility, Senior Services, and Community Issues)

### **MOTION**

- a. Appointment of Citizen Advisory Committee Members
  - i. 2 Bus Riders
  - ii. 2 Community Riders
  - iii. 1 Multimodal Rider

Director Art Lloyd said the Citizens Advisory Committee had five vacancies and seven applicants were interviewed. The committee recommends incumbent Ken Feldstein representing bus riders, Katherine Kott representing community riders, Matey Stefanov Matev representing bus riders, Sondra Price representing community riders and incumbent David Wilcox representing multimodal riders for appointment to the Citizens Advisory Committee.

The motion (Lloyd/Hartnett) to approve the appointment of the Citizen Advisory Committee members was approved.

### **SUBJECTS DISCUSSED**

- b. Accessibility Update
- c. Paratransit Coordinating Council (PCC) Update
- d. Citizens Advisory Committee Liaison Report
- e. Performance Report – Shuttle Service
- f. Multimodal Ridership Report – February 2009

## **FINANCE COMMITTEE**

### **RESOLUTIONS**

- a. Authorize Amendment of Resolution 2009-14 Authorizing the Filing of an Application for Fiscal Year 2009 Federal Transit Administration (FTA) Section 5307 Funds as Part of the American Recovery and Reinvestment Act (ARRA) of 2009
- b. Authorize Receiving an Allocation of \$900,000 of Proposition 1B Public Transportation Modernization, Improvement and Service Enhancement Account Funds Through the Lifeline Transportation Program for the Procurement of Three 30-foot Buses for Route 17
- c. Authorize Filing an Allocation Request and Enter into a Funding Agreement with the California Department of Transportation (Caltrans) for \$247,800 in High Priority Program Earmark Funding for Planning Work in Support of the El Camino Real Grand Boulevard Initiative
- d. Authorize Adopting a Parking Violation Fine Schedule for Citations Issued at San Mateo County Transit District Parking Facilities
- e. Authorize Award of Contract to AppleOne Employment Services, Nelson Family of Companies, Express Employment Professionals and Aerotek Inc. for a Not-to-Exceed Cost of \$1,500,000 for Temporary Staffing Services
- f. Authorize the Purchase of Up to 21 Hybrid Automobiles Through the State of California Contract for a Total Estimated Cost of \$542,739

The motion (Matsumoto/Hartnett) to approve the resolutions was approved unanimously by roll call.

**SUBJECTS DISCUSSED**

- g. Results of 2009 Debt Refinancing
- h. Presentation of Funding Sources

**LEGISLATIVE COMMITTEE**

**SUBJECTS DISCUSSED**

- a. Verbal Update on State Legislative Program
- b. Verbal Update on Federal Legislative Program

**WRITTEN COMMUNICATIONS**

In reading file.

**BOARD MEMBER COMMENTS**

Director Adrienne Tissier said today was the start of the HeartWalk campaign. She commended the employees of SamTrans for how they come out in force and support this effort.

Director Karyl Matsumoto said she represents the Board on the Transportation Authority (TA). At the last TA meeting it was noted that the Water Emergency Transportation Authority (WETA) is having public hearings on ferry service in San Francisco and Vallejo, but none in San Mateo County. The TA will be sending a letter requesting a public hearing in San Mateo County. Director Matsumoto also represents the Board at the City/County Association of Governments (C/CAG) and a few comments were made on express buses on Highway 101. She asked if staff could make a short presentation on this subject.

Mr. Scanlon said Mr. Harvey will arrange for this presentation at a future C/CAG meeting.

Director Jerry Deal thanked everyone for the nice welcome. He commended the staff on the excellent job on the staff reports.

**GENERAL COUNSEL PROPOSAL**

No report.

**DATE AND TIME OF NEXT MEETING** – May 13, 2009 at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

**ADJOURNED:** 4:03 p.m.