

**SAN MATEO COUNTY TRANSIT DISTRICT  
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING  
FEBRUARY 10, 2010**

Members Present: M. Church, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Members Absent: O. Ahmad

Staff Present: J. Cassman, G. Harrington, C. Harvey, R. Haskin, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Rose Guilbault called the meeting to order at 2:52 p.m.

**CONSENT CALENDAR**

The Board unanimously approved the consent calendar (Lloyd/Tissier).

- a. Approval of Minutes of Board of Directors Meeting of January 13, 2010
- b. Acceptance of Statement of Revenues and Expenses for December 2009
- c. Acceptance of the Quarterly Investment Report and Fixed Income Market Review and Outlook for the Quarter Ended December 31, 2009

**PUBLIC COMMENT**

Jerry Grace, San Lorenzo, said the Golden Gate Regional Center (GGRC) is having a meeting in September at Fort Mason.

Ellen Alberstat, Redwood Shores, takes bus Route 260 in the morning and said the schedule needs to be adjusted because it misses the connection to Route KX when it reaches El Camino Real. Ms. Alberstat said drivers are not asking people to move from the disabled seats so she can sit down with her service animal. She said she got off Route KX at the San Carlos Caltrain Station and the driver for Route 260 did not stop to let her on as she was approaching the bus stop.

General Manager/CEO Michael Scanlon asked Ms. Alberstat to provide Deputy CEO Chuck Harvey with the details for investigation.

**REPORT OF CHAIR**

Resolution of Appreciation to Outgoing Board Member, Jim Hartnett

Chair Guilbault presented outgoing Director Harnett with a Resolution of Appreciation for his years of service on the SamTrans Board along with a hand-sketched portrait.

The motion (Tissier/Matsumoto) to approve the resolution of appreciation was approved by roll call.

Mr. Hartnett said it has been a tremendous privilege to serve on this Board. Mr. Hartnett recognized the organization's extraordinary staff and leadership, starting with Mr. Scanlon. He said the District is blessed with a great Citizens Advisory Committee that takes its role very

seriously and recognizes the importance of its views and comments to the Board. Mr. Hartnett said these are extraordinary times with great opportunity.

Director Tissier, Director Church, and Chair Guilbault thanked Mr. Hartnett for his great work on the Board, his leadership and commitment to public service, and for providing a positive influence as a mentor and coach.

#### Public Comment

Jerry Grace, San Lorenzo, said Mr. Hartnett was a great Board member and did a dynamic job.

#### **REPORT OF THE GENERAL MANAGER/CEO**

Mr. Scanlon reported:

- On behalf of himself and staff thanked Mr. Hartnett for being a great mentor.
- Service was cut 7.5 percent on December 20 and fares were increased on February 1.
- Thanked the Board for their willingness to travel to Sacramento on March 10 for Transit Lobby Day.
- Participated in the Chief Executive Officer workshop sponsored by the America Public Transportation Association. The financial problems are severe and universal at all transit agencies in this country.
- Employees continue to do great work, which was in evidence yesterday as he and Mr. Harvey attended the quarterly Employee of the Month luncheon.
- Two MV Transportation employees were recognized for their outstanding service over the past month.
- Thirty-one of the 73 new buses already received are in service and three are on Route 17.
- The Route 17 event for the new buses in Half Moon Bay was a huge success.
- As mentioned earlier by CAC Chair John Baker, CAC member Andy Chow suggested a routing change on Route 292 in San Francisco and this change was adopted by the planning department. CAC member Matey Matev's suggestions for Routes 43 and 53 have been provisionally approved.
- The maintenance department went 20,200 miles and Redi-Wheels went 25,400 miles between services calls. Both of these exceeded the District's goal of 19,000 miles.
- The marketing department is promoting the new Route 359, which goes from Foster City to the Millbrae Intermodal Station. The average weekday ridership for January was 120.
- Caltrain is experiencing the same ridership and revenue issues as SamTrans. The real future of Caltrain is vested in electrification. Staff will be working with the Metropolitan Transportation Commission in an effort to get a portion of the \$4.5 billion.

#### **COMMUNITY RELATIONS COMMITTEE**

(Accessibility, Senior Services, and Community Issues)

##### **SUBJECTS DISCUSSED**

- a. Accessibility Update
- b. Citizens Advisory Committee Liaison Report
- c. Performance Report – Shuttles
- d. Multimodal Ridership Report – December 2009

## **FINANCE COMMITTEE**

### **RESOLUTIONS**

- a. Authorize the Filing of Federal Transit Administration Applications
- b. Authorize Award of Contract to Giro, Inc. for a Maintenance Contract to Continue Maintenance and Support Services for Hastus Software for a Not-to-Exceed Amount of \$523,417
- c. Authorize Award of Contract to Wilbur Smith Associates to Provide On-call Transportation Planning and Program Support for up to \$4,000,000 Over a Three-Year Period
- d. Authorize Award of Contract to Gannett Fleming, Inc. for On-call Engineering Consulting Services for a Total Aggregate Amount of \$1,750,000 for a Five-Year Period
- e. Authorize Rejection of the Lowest Monetary Bid from RL Controls as Non-responsive and Award a Contract to Kimball Midwest for Furnishing and Servicing Bolts, Nuts, Fasteners and Related Items for a Total Estimated Cost of \$143,912
- f. Authorize Rejection of the Lowest Monetary Bid from WWC Services as Non-responsive and Award a Contract to Universal Building Services and Supply Company for Bus Stop Cleaning Services for a Total Estimated Cost of \$503,216

The motion (Church/Tissier) to approve the resolutions was approved unanimously by roll call.

## **LEGISLATIVE COMMITTEE**

### **SUBJECTS DISCUSSED**

- a. State and Federal Legislative Update

## **WRITTEN COMMUNICATIONS**

In reading file.

## **BOARD MEMBER COMMENTS**

None.

**DATE AND TIME OF NEXT MEETING** – March 18, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

## **GENERAL COUNSEL PROPOSAL**

- a. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Teamsters Union, Local 856 (Bus Transportation Supervisors, Dispatchers and Radio Controllers)
- b. Closed Session: Conference with Labor Negotiator – Pursuant to Government Code Section 54957.6, Amalgamated Transit Union, Local 1574 (Customer Service Center Employees)
- c. Closed Session: Conference with Legal Counsel – Existing Litigation Pursuant to Government Code Section 54956 (a), Kim-Jian Huo v. San Mateo County Transit District
- d. Closed Session: Real Estate Negotiations – Pursuant to Government Code 54956.8:  
Agency Negotiators: David J. Miller and Brian Fitzpatrick  
Under Negotiation: Price and Terms of Purchase  
Property and Negotiating Parties:

<u>Owner</u>	<u>Address/Location</u>	<u>APN</u>
Welch Family Partnership	104 San Bruno Avenue	020-111-150
Usman and Fatima Shaikh	111 San Bruno Avenue	020-121-360
Federick J. Firpo Trust	Huntington Avenue	020-111-140
Lester and Rhoda Kaplan	222 San Bruno Avenue	020-193-360
Paul and Rita Kaplan		
Artichoke Joes	659 Huntington Avenue	020-131-570
Artichoke Joes	205 Angus Avenue	020-131-410
City and County of San Francisco	Angus and Huntington Avenue	SBE 845-41-5
	San Mateo and Huntington Avenues	SBE 846-41-5

Legal Counsel David Miller said there have been ongoing discussions with the representatives of the ATU representing the Customer Service Center employees and there is no need to seek the Board's review or approval of any particular proposals. Similarly, the Teamsters, who represent bus transportation supervisors, dispatchers and radio controllers have been involved in business in the Midwest so meetings have not taken place. These two items will be carried forward to the March agenda.

A report will be given on a pending litigation matter, Huo v. SamTrans. Also the Board has been requested by the Joint Powers Board (JPB) to take particular actions on real estate matters that may result in imminent domain actions.

Adjourned to closed session at 3:26 p.m.

Reconvened to open session at 3:45 p.m.

Mr. Miller said the Board convened in closed session to hear two matters. The first was a litigation matter involving the case of Kim-Jian Huo v. San Mateo County Transit District. Mr. Miller said instructions have been given to staff and special counsel with regards to the disposition of this case. The second matter has to do with the San Bruno Grade Separation. Project real estate acquisition program. Mr. Miller said a report was provided to the Board with regards to the status of notices to property owners and ongoing negotiations. This matter will be heard, with respect to some of these parcels, at the March 18 meeting, where property owners have been given notice of an opportunity to appear before the Board on potential resolutions of necessity to acquire those properties.

Adjourned at 3:48 p.m.