

**SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA**

**MINUTES OF BOARD OF DIRECTORS MEETING
JANUARY 13, 2010**

Members Present: O. Ahmad, M. Church, J. Deal, R. Guilbault (Chair), S. Harris, Z. Kersteen-Tucker, A. Lloyd, K. Matsumoto, A. Tissier

Staff Present: G. Harrington, C. Harvey, R. Haskin, R. Lake, M. Lee, M. Martinez, N. McKenna, D. Miller, M. Scanlon, M. Simon

Chair Zoe Kersteen-Tucker called the meeting to order at 3:09 p.m.

REPORT OF THE NOMINATING COMMITTEE – ELECTION OF OFFICERS FOR 2010

Director Shirley Harris said the nominating committee recommends Rose Guilbault for chair and Karyl Matsumoto for vice chair. The recommendation (Harris/Deal) was approved unanimously.

Public Comment

Jerry Grace, San Lorenzo, congratulated Chair Guilbault and Vice Chair Matsumoto on their appointments.

Chair Guilbault thanked her colleagues for their vote of confidence and the opportunity to serve the Board at a critical time for SamTrans. She thanked outgoing Chair Kersteen-Tucker for her remarkable year of leadership and innovative thinking in all areas, and especially for bringing forward two key issues: sustainability and the need for the Board to become active advocates not only for the agency, but also for industry. Chair Guilbault said these are difficult and challenging times and more than ever require stronger action and a willingness to explore all options to maintain services and build community support for an essential public service. The Board must tell the story of why public transportation matters and the public hearings this past summer on service cuts provide the content for the story. She said the Board heard from people who usually don't come to the meetings; a community that usually is not heard and in a language not usually spoken in the halls of power. Chair Guilbault said she is proud to be the first Latina to chair the SamTrans Board and proud to be able to speak Spanish for those who can't speak for themselves. She said the Board has an opportunity to speak for those who do not have voice and support the interests of those who depend on SamTrans. Her goals this year are to find ways to be good stewards for the public's money, to protect the service for those who depend on it and deliver the message that budget cuts have human consequences and may result in service reductions to those who depend on SamTrans.

CONSENT CALENDAR

The Board unanimously approved the consent calendar (Tissier/Lloyd); Director Omar Ahmad abstained from item a.

- a. Approval of Minutes of Board of Directors Meeting of December 9, 2009
- b. Acceptance of Statement of Revenues and Expenses for November 2009

PUBLIC COMMENT

Jerry Grace, San Lorenzo, said he took Route KX from the airport and the driver was very good.

REPORT OF CHAIR

Resolution of Appreciation to Outgoing Chair Zoe Kersteen-Tucker

Chair Guilbault presented outgoing Chair Kersteen-Tucker with a Resolution of Appreciation for her outstanding work as chair during 2009.

The motion (Tissier/Church) to approve the resolution of appreciation was approved by roll call.

Director Kersteen-Tucker said it has been a privilege serving as chair and working with the SamTrans staff who bring excellence, innovation and resourcefulness to the workplace every day. She said it was a hard year and a lot was accomplished. She is proud to see the new buses on the street and the success of the legislative, sustainability and senior mobility programs.

REPORT OF THE GENERAL MANAGER/CEO

General Manager/CEO Michael Scanlon reported:

- Offered sincere condolences to Director Art Lloyd on the passing of his wife Eleanor.
- Congratulated Chair Guilbault and Vice Chair Matsumoto and welcomed Director Ahmad.
- Thanked Director Kersteen-Tucker for her outstanding efforts last year as chair.

Manager Strategic Development Corrine Goodrich said the first graduates of the Senior Mobility Ambassador Program completed their training. The ambassadors will be teaching people to use public transit, plan group trips, help people with their transportation options and provide information. This program is funded by the Metropolitan Transportation Commission (MTC) New Freedom Grant.

Senior Mobility Coordinator Jean Conger introduced the senior mobility ambassadors who will be staffing information desks at the following senior centers: Menlo Park, San Mateo, Little House, Foster City and the Veterans Memorial Senior Center.

REPORT OF THE GENERAL MANAGER/CEO (continued)

- Thanked outgoing CAC Chair Wayne Kingsford-Smith and congratulated incoming CAC Chair John Baker.
- This year is going to be tough and probably more difficult than the previous year.
- Government Affairs Manager Seamus Murphy was thanked for the legislative work he and his staff are doing.
- Riders are facing another fare increase on February 1. The transit riders have done more than their fair share and this increase could not have come at a worse time. Service was cut by 7.5 percent and a number of routes were eliminated. Jobs and wages have been frozen, layoffs have occurred and staff is being put on furlough days at the District.
- It is his sincere hope to be able to provide some type of stability during the coming year and do everything possible to eliminate the uncertainty and anxiety for riders and employees.
- Staff is starting the development of the budget for Fiscal Year 2011.
- Fifty-seven new buses have been received and a ribbon-cutting will take place on January 28 in Half Moon Bay for the four 29-foot buses that will service Route 17 on the coastside.
- The contract urban bus operators have ratified a new labor agreement.

- South Base maintenance workers have logged more than 33,000 hours without a single lost work day injury.
- Staff was thanked for all their work on the implementation of the recent service reductions.

Deputy CEO Chuck Harvey said staff successfully implemented the service changes on December 20. Staff is monitoring a number of routes especially at large load centers. A cost effective feeder service to the Millbrae Intermodal Center was started to serve the loyal ridership on Route FX out of Foster City. This service is carrying over 110 people a day, which represents over a third of the total Route FX daily ridership. Route 118, which replaced Route CX that feeds into the Colma BART station from Pacifica, has seen a 10 percent increase in ridership. Staff did see some initial first day issues with the most significant related to Route KX and is monitoring this closely. He said operators have accepted the new run structure and have done a remarkable job delivering it.

Public Comment

Ed DeLanoy, San Carlos, asked if the BART and Caltrain tickets could be different sizes to eliminate confusion.

Chair Guilbault said outgoing Director Jim Hartnett was not able to attend today's meeting to accept his resolution of appreciation and it will be provided to him at a later meeting.

COMMUNITY RELATIONS COMMITTEE

(Accessibility, Senior Services, and Community Issues)

SUBJECTS DISCUSSED

- a. Accessibility Update
- b. Paratransit Coordinating Council (PCC) Update
- c. Citizens Advisory Committee Liaison Report
- d. Performance Report – Caltrain
- e. Multimodal Ridership Report – November 2009

FINANCE COMMITTEE

ORDINANCE

- a. Approval of Salary Ordinance No. 92

The motion (Lloyd/Church) to approve the ordinance was approved unanimously by roll call.

RESOLUTIONS

- b. Authorize Entering into a Funding Agreement with the Metropolitan Transportation Commission (MTC) for New Freedom Funds in the Amount of \$200,000 for the Peninsula Rides Implementation and Development Activities Project
- c. Authorize Amending and Decreasing the Fiscal Year 2010 Operating Budget by \$2,251,452 from \$136,525,075 to \$134,273,623
- d. Authorize Approval of Updates to the District Procurement Policy to Incorporate Provisions of Assembly Bill 116

- e. Authorize Award of Contract to Analysts, Inc. to Provide a Lubricating Oil and Diesel Fuel Analysis Program for a Total Estimated Cost of \$99,560
- f. Authorize Award of Contract to Clean harbors Environmental Services, Inc. for Industrial Waste Disposal and Industrial Waste Emergency Response Services for a Total Amount of \$430,110

The motion (Lloyd/Church) to approve the resolutions was approved unanimously by roll call.

SUBJECTS DISCUSSED

- g. Fiscal Year 2009 Comprehensive Annual Financial Report

LEGISLATIVE COMMITTEE

MOTION

- a. Approval of 2010 State and Federal Legislative Program

SUBJECTS DISCUSSED

- b. State and Federal Legislative Update

WRITTEN COMMUNICATIONS

In reading file.

BOARD MEMBER COMMENTS

None.

DATE AND TIME OF NEXT MEETING – February 10, 2010, at 2 p.m., San Mateo County Transit District, Administrative Building, 1250 San Carlos Avenue, San Carlos, CA 94070.

GENERAL COUNSEL PROPOSAL

Legal Counsel David Miller said there is no need for a closed session today.

The meeting was adjourned at 3:53 p.m. in memory of Eleanor Lloyd, wife of Director Art Lloyd.