

*J. Powers*  
RECRUITING, INC.



## **The Peninsula Joint Powers Board (Caltrain)**

**Presents the opportunity of:**

### **Director of Engineering & Maintenance**

**(Chief Engineer)**

For more information contact:

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# Why this leadership role with Caltrain?



***Caltrain is determining the fate & organization of the next 25 years of the rail road THIS YEAR.***

*Have a direct impact and input on shaping the future of this railroad over the next quarter century that will carry your stamp for years to come.*

## **Assume your leading role in this transformative time in the 150 year history of the Caltrain Commuter Rail System Director, Engineering and Maintenance (Chief Engineer)**

- Report to the COO of Rail, as you lead Engineering and Maintenance for all aspects of the railroad (RR) including track, signals, communications, facilities, right-of-way (ROW), stations and all railroad systems including, Positive Train Control (PTC), traction power fiber, CCTV and all railroad systems
- Provide leadership to one of the most significant rail modernization projects in California and the USA (19 other major US RR are moving towards electrification at this time)
- Build a lasting legacy as you help define the strategic plan for the next 25 years of the railroad
- Grow a rich network with top transportation leaders in the industry
- Work alongside some of the most experienced rail leaders in the nation
- Collaborate/Partner with the California High-Speed Rail Authority
- Work in San Mateo with trips to San Jose and other Caltrain sites
- Easy commute with Caltrain, Muni, BART and more
- Attractive compensation package

***Call Jennifer Powers at 916-304-6661***

***[Or click here to apply](#)***

### ***Benefits include:***

*Social Security & CalPERS Pension Plan*

*Retiree Health Savings*

*Dental & Vision*

*Employee Assistance Program (EAP)*

*Vacation (up to 26 days per year)*

*Free Transportation (employee & eligible family)*

*CalPERS Health Benefits Program*

*(and choose from 5 other plans)*

*Long Term Disability & Life Insurance*

*Domestic Partner Benefits*

*Paid Holidays (7 days per year)*

*Employee Carpool Reimbursements*

# What is the Job?



## **Director of Engineering and Maintenance**

The Director, Engineering and Maintenance will report to the Chief Operating Officer, Rail (COO, Rail) and will be responsible for the functions of the Engineering and Maintenance department for the Caltrain service managed by the Peninsula Corridor Joint Powers Board.

### **Examples of Essential Functions:**

- Responsible for maintenance and engineering of all aspects of the railroad (RR) including track, signals, communications, facilities, right-of-way (ROW), stations and all railroad systems including, Positive Train Control (PTC), traction power fiber, CCTV and all railroad systems.
- Responsible for the development and advancement of all Caltrain engineering standards.
- Responsible for the capital project development and support of design review and other functions for Caltrain project delivery.
- Oversee the Caltrain contract operator to assure contract compliance to maintain the RR in a state-of-good-repair (SOGR) including short and long-term maintenance planning.
- Responsible for the development of the annual capital improvement plan update for all additions and improvements to track, structures, stations, signals, systems, and related properties and equipment in conjunction with the Caltrain Business Plan and other applicable plans.
- Responsible for the development of capital project proposals and technical specifications for consultants and contractors.
- Responsible for the development and implementation of Quality Assurance (QA), transit asset management, and configuration control programs.
- Represent Caltrain railroad engineering and construction in discussions and negotiations with federal, state, and local agencies including California High Speed Rail.
- Determine and administer policies with respect to encroachments on the Caltrain ROW by outside agencies or private parties.
- Develop and administer of Engineering and Maintenance's annual budget.
- Support SamTrans Bus Division engineering needs on an as needed basis
- Supervise staff. Hire, mentor, and take appropriate corrective and/or disciplinary action. Ensure EEO policies and procedures are followed. Participate in selection of staff. Coordinate staff training and professional development. Establish performance objectives. Monitor and evaluate employee performance.

### **Examples of Duties:**

- Provide engineering support for large 3rd party projects such as High-Speed Rail, Downtown Extension, and Transbay Terminal.
- Chair management oversight meetings such as phase gates, work plan approvals, and Change control boards.
- Represent the Agency for regulatory rulemaking proceedings such as new general orders by California Public Utilities Commission (CPUC) and with the Federal Railway Administration (FRA).
- Review and recommend changes to Caltrain operations and maintenance contractor standards, procedures, and methods to enhance the cost effectiveness of rail line maintenance and capital project support functions.
- Maintain a full understanding of all technical and regulatory matters affecting railroad maintenance and construction activities.
- Oversee the evaluation of and approval process for all plans proposed by public agencies and others for design and construction of projects which modify or otherwise impact the JPB right-of-way, stations, property, facilities, and/or impact Caltrain operations.
- Approve the forecast of funds needed for staffing, equipment, materials, and supplies; approve expenditures and implement budgetary adjustments as appropriate.
- Coordinate with federal, state, and local agencies during project implementation, and ensure compliance with their administrative guidelines.
- Participate in the development of Caltrain's long range strategic plans.
- Represent Caltrain before the Board of Directors, city councils, and other state, federal, local, and regional agencies, boards, and commissions; and before local citizens in public meetings and hearings.
- Develop, negotiate, and monitor contracts and cooperative agreements with other governmental agencies, private consultants, and private contractors.
- Evaluate job performance of staff which also includes the professional development of staff through the identification of on-the-job and other professional development opportunities.
- Perform all job duties and responsibilities in a safe manner to protect one's self, fellow employees, and the public from injury or harm. Promote safety awareness and follow safety procedures in an effort to reduce or eliminate accidents.
- Perform other duties as assigned.

### **Minimum Qualifications:**

Sufficient education, training and experience to demonstrate the knowledge and ability to successfully perform the essential functions of the position. Development of the required knowledge and abilities is typically obtained through but not limited to:

#### **Education:**

- Must have a Bachelor's Degree in Engineering or a closely related field
- CA PE or able to obtain one within 1 year.

#### **Experience:**

- Seven (7) years full-time increasingly responsible management experience in the area of civil or rail engineering, construction management, and/or public works project management.
- Three (3) years full-time direct management level supervision of engineering staff.
- Must be familiar with railroad systems requirements including all rules and regulations.



# Live on the Peninsula or in the San Francisco Bay Area



## San Francisco



San Francisco, in Northern California, is a hilly city on the tip of a peninsula surrounded by the Pacific Ocean and

San Francisco Bay. It's known for its year-round fog, iconic Golden Gate Bridge, cable cars and colorful Victorian houses. The Financial District's Transamerica Pyramid is its most distinctive skyscraper. In the bay sits Alcatraz Island, the notorious former prison.

Ideal for the sports enthusiast: San Francisco is home to the SF Giants, 49ers and nearby are the Golden State Warriors, Oakland A's, Raiders, and the San Jose Sharks. Golden Gate Park hosts some wonderful sports events and if you get bored, just hop over and hang out with the animals at the San Francisco Zoo.

Have a passion for the arts? San Francisco boasts several museums, including California Academy of the Arts, SF MOMA, De Young fine-arts museum, Palace of the Fine Arts Theatre, and many more. This is one of the best "foodie" cities in the country, enjoy a fabulous meal to end your day or start your evening.

Close to great California attractions: take a hike in gorgeous Muir Woods in Marin County; spend the day wine tasting in Napa and Sonoma; or take an unforgettable weekend getaway to Lake Tahoe, Carmel, Monterey, Big Sur, or Yosemite.

Excellent public transportation via BART, MUNI Amtrak and Caltrain.

## San Mateo & the Peninsula



The Peninsula provides a prime living location as well as easy access to San Francisco and the South Bay. Commute to work in San Mateo or San Carlos via Caltrain, your new pet project! Cross the San Mateo bridge and hop over to the East Bay with ease. The Peninsula offers lots of fun adventures, both urban and rural.

Enjoy small town living in places like San Carlos, San Mateo, and Burlingame. Spend a day relaxing in the small downtown streets. Great restaurants and Cafes with indoor and outdoor dining, unique shopping adventures—no big box stores here. In addition you will find festivals, music venues, and much more.

Follow that up with a jaunt over to the coast. Visit beautiful Half Moon Bay for a lazy afternoon eating clam chowder while you watch the waves roll in and then wander down the beach to get a little exercise. You can even camp there for a nice long weekend just to get away!

Peninsula attractions include: Ano Nuevo State Park, Winchester Mystery House, Duarte's Tavern, Fitzgerald Marine Reserve, Barbara's Fish Trap, Pigeon Point Light Station State Historic Park, Butano State Park, SLAC National Accelerator Laboratory and lots more.

For years, the Peninsula is the location that San Franciscan's have moved to have a suburban life. An easy commute to the city while having the joy of smaller town life. Area companies include Googleplex and Apple Headquarters.