

JOB OPENING ANNOUNCEMENT

Apply On-line at www.smctd.com/jobs.html

Employment Hotline 650-508-6308

March 23, 2020

TITLE:	Mechanic "B"
EMPLOYMENT TYPE:	Non-exempt/Safety-Sensitive
DIVISION:	Bus – Maintenance Department
APPLICATION DEADLINE:	Friday, April 10, 2020
SALARY RANGE:	\$28.53/hour – \$38.04/hour (in accordance to CBA effective June 23, 2019)
WORK LOCATION:	South San Francisco or San Carlos
WORK SCHEDULE:	Varies – day, nights, weekends and holidays (in accordance to CBA)

Job Summary: The Mechanic 'B' reports to the Maintenance Supervisor and Lead Mechanic, and is responsible for performing mechanic work which includes disassembly, diagnostic, troubleshooting, and repair work on transit buses, non-revenue vehicles, and other maintenance shop equipment on District property in support of public transportation services for the San Mateo County Transit District (SamTrans).

Examples of Essential Functions:

- Perform maintenance inspections on a variety of gasoline, diesel, hybrid vehicles
- Diagnose, identify, and repair general defects and perform fleet safety brake inspections on all transit vehicles.
- Assist Mechanic 'A's on major repairs.

Examples of Duties:

- Road test transit buses and other District vehicles.
- Investigate Bus Operator reported defects.
- Identify and utilize shop tools, diagnostic equipment and programs, and technical information to perform various works such as inspections, maintenance, repairs, and installation on a variety of automotive, diesel, gasoline, and hybrid vehicles.
- Reference vehicle and part manuals to look-up electrical schematics and sub-systems information to troubleshoot malfunctions and for repair requirements for transit buses, automotive, diesel, hybrid, and gasoline equipment.
- Prepare written reports such as documenting defects and repairs on inspection forms and work orders.
- Perform computer-related functions on vehicle sub-systems that allow for data input, retrieval, diagnostics, and repairs.
- Provide guidance and/or assistance to other mechanics including on the proper use of equipment and performing their mechanical duties.
- Perform all job duties and responsibilities in a safe manner to protect one's self, fellow employees, District property, and the public from injury or harm. Promotes safety awareness and follows safety procedures in an effort to reduce or eliminate accidents.
- Perform other duties as assigned.

Supervision: Works under the general supervision of a Maintenance Supervisor, who will establish goals and objectives and evaluate performance.

Minimum Qualifications: Sufficient education, training, and experience to demonstrate the knowledge and ability to successfully perform the essential functions of the position. Development of the required knowledge and abilities is typically obtained through but not limited to:

- Three years of full-time experience in the maintenance and repair of automotive, transit, gasoline, diesel, or hybrid vehicles.
- Must possess a valid Class C California driver license with a safe driving record, and must be able to obtain a Class B permit with Air Brake and Passenger Endorsements within seven days of hire.

Preferred Qualifications:

- Must be able to obtain a 608 and 609 Air Conditioning Certification prior to completing probation (120 Days).
- Must be able to work different shifts at any of two District operated facilities (North Base - South San Francisco and South Base – San Carlos), including nights, weekends, and holidays.
- Must be able to effectively follow oral and written instructions.
- Must be able to lift and carry up to 50 pounds.
- Must be able to pass pre-employment physical, drug screen, and background review.

Selection Process May Include:

Applications will be screened for completeness and minimum qualifications

Written and hands-on mechanical skills assessment examinations

Finalists will be interviewed by a screening and selection panel

Background Investigation

Current Employee Benefits at SamTrans:

Holidays: Seven paid holidays, plus up to five floating holidays per year

Paid Time Off: Accrued per Collective Bargaining Agreement

Cafeteria Plans: Medical, dental, vision care, group life insurance, and more

Transportation: Free bus transportation for employees and qualified dependents

Retirement: Social Security and Public Employees Retirement Systems (CalPERS)

- Classic Members – 2% @ 60 benefit formula, 3 year average of highest compensation
- New Members – 2% @ 62 benefit formula, 3 year average of highest compensation

How to Apply:

Although we encourage applicants to apply online, we are still accepting paper applications.

- Apply online or complete a SamTrans Employment Application per instructions printed on the application.
- When completing the online application, please follow instructions on the Prospective Employee Reference Guide found at www.smctd.com/jobs.html. When completing the paper application, please specify the position for which the application is being submitted.
- Incomplete or improperly completed online or paper applications may be rejected even if you are qualified for the position for which you are applying. It is your responsibility to ensure that the online or paper application reflects the work experience and education needed to meet the requirements for the position(s) for which you are applying.
- Your completed application package must be received by the District's Human Resources Department by the specified deadline to receive consideration. Paper applications must be received by the Human Resources Department by 4:30 pm on the application deadline date. Online applications must be submitted prior to midnight on the application deadline date.

The Human Resources Department will make reasonable efforts in the recruitment/examination process to accommodate applicants with disabilities upon request. If you have a need for an accommodation, please call (650)508-6308.
SamTrans is an Equal Opportunity Employer.